



# BRTB Draft Minutes September 2013 Meeting

Date: 24/09/2013 Meeting type: Ordinary  
Attendees: B Powyer, S Brett, W Goonan, S Rees, S Fenn, P Price, R Ward

Apologies: D Wilmshurst, A Williams

Absentees: L Watson Conflict of Interest: No

## Agenda item/ R no. Discussion / Resolution

### 1.1 Welcome

The Chair, Mr S Brett welcomed new member Pevlin Price, who is the Chair of The Hills Shire s355 Bushland Conservation Committee, and Stephen Fenn and Richard Ward, from Crown Lands Division, Metropolitan Office

### 1.2 Additional items for the agenda

Items were added to accommodate discussion with S Fenn, and for Projects underway - Implementation Plan

### 1.3 Declaration of Conflict of Interest

None were declared

### 1.4.1 Acceptance of Minutes in August meeting

130901

B Powyer W Goonan *The Minutes of the August meeting of Bidjigal Reserve Trust Board be accepted*

### 1.4.3 Matters arising from previous minutes not already on the agenda

None were noted

### 1.5 Discussion with S Fenn, Crown Lands Division

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Discussion was held with regard to the following points: 8 applications have been received for the board to be appointed in January; The current Board will be contacted when the new Board convenes; An update on outstanding matters between Trust and Council was requested; Council has been invited to rejoin the Board; There are a small number of Community Trusts in Sydney, all with complex reserves; PRMFP applications have been passed up to next level, with Ranger and Education centre applications favourable received; A luncheon will be held for community Trust members in Sydney to facilitate ideas exchange between trusts and Lands.

Mr Fenn also reported that Crown Lands Division is going through a major restructure. The Crown Lands Act is under Review and a White Paper will be released soon for public discussion. It's focus will be on adding value, and changing the funding proportions for Community, Council and Corporate Trusts.

Discussion also mentioned the Deed of Agreement, and Darug corporations have not responded to invitation to apply for membership of Board.

S Fenn plans to visit Ted Horwood Reserve in the next week.

### 2.1 Tracks and Crossings project

130902

W Goonan and P Price spoke about the process of assessing quotes for the Visitor Access Strategy and summarised the features for the quotes. The Board decided to accept the quote from Woodlots and Wetlands, and W Goonan will continue the role of coordinator.

B Powyer P Price

***That the Trust accept the proposal submitted by Woodlots and Wetlands Pty Ltd as received and with the additional cost for an increase in Professional Indemnity Insurance.***

#### 3.1.1 Powerful Owl Project

B Powyer reported that he had contacted the auditor (Illumina) WRT this project's finalisation

#### 3.1.2 Coachwood Creek Project

W Goonan reported on progress so far. The relationship between this project and the access strategy was discussed. The Coachwood Creek project will proceed with reference to the strategy.

#### 3.1.3 Tracks and Crossings project

See Item 2.1 above

#### 3.1.4 Signage - Bollards

This project is linked with the Access Strategy. Progress so far and details as to location of bollards should be an input to the workshop in the Strategy.

#### 3.1.5 Signage - bushcare signs

The bushcare sign at Blue Gum Creek has a fault and replacement will be followed up. The Bushcare sign for the Lomatia Gully (Bellbird creek) bushcare site will be installed next.

#### 3.1.6 Weed Works

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Weed treatment works will be carried out by Hills Bushcare in coming weeks. A letter for neighbours will be printed for letterbox drop informing them of the works.

### 3.1.7 Trees

W Goonan reported some tree work had been completed before high winds forced the crew to stop. The remainder of the works will be scheduled to be completed in the near future.

### 3.1.8 Implementation plan

B Powyer presented an extract of the implementation plan showing outstanding items and items due for action. The list was considered by the Board and updated. The updated version will be circulated to the Board directly.

### 3.2.1 Bidjigal Education centre

S Brett outlined the current standing of this project (location unsatisfactory). A meeting has been scheduled with council for this evening.

### 3.2.2 Ranger

Awaiting outcome of grant application

### 3.3.1 Conservation Volunteers Australia

W Goonan described the relationship with Conservation Volunteers Australia and their project to supervise volunteers from Leightons or the community approximately monthly for a year.

### 3.5.1 Insurance asset declaration due September 24

The Declaration of assets form was completed at the meeting. The Board thanked S Rees for submitting the form to the TMF. The assets declared were 6 bridges worth \$30000 each plus \$12000 worth of signage and other fixtures.

### 3.5.2 Household Chemical Clean-out

W Goonan described procedures to be used for the household chemical clean out on October 5 and 6 at Eric Mobbs Reserve. Council has assured the Trust that no dumping will be permitted, and any dumping in the vicinity will be cleaned up by the council and contractor involved.

### 3.5.3 Trees

see above Item 3.1.7

### 3.5.4 Trust Sponsored activities

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W Goonan reported this document is being finalised for comment at the next meeting.

### 3.5.5 tree risk management procedure

S Brett reported this document is in progress.

### 4.1 Crown Lands Report

S Rees reported on progress of grant applications.

### 4.2 Chairman's report

The Chair referred to earlier discussions, and declined to add further comments.

### 4.2 Treasurer's report

**130903** The Treasurer spoke to his report for September, and presented the quarterly budget update.

B Powyer W Goonan ***That the Treasurer's Report be accepted.***

**130904**

B Powyer W Goonan ***That the budget update be accepted as presented***

### 4.4 Correspondence Report

No questions were raised from the correspondence report.

### 4.5 Volunteer Activity Report

P Price reported on progress of the Streamwatch project, with reference to the Australian Museum administering Streamwatch from now on.

### 4.6 Bushfire Report

W Goonan reported on bushfire related activities as described in the agenda.

## 5 Time and date of next meeting

Several apologies were tendered for the next meeting. An alternative time will be sought and meeting organised by the secretary.

***A tentative date for the meeting is the evening of Monday October 21. A venue will be confirmed asap. Please send indication of your ability to attend***

Signed as a true record by

Date