



BRTB Draft Minutes August 2012 Meeting

Date: 28/08/2012

Meeting type: Ordinary

Attendees: B Powyer, S Brett, W Goonan, A Williams, S Rees, D Upton, J Longton

Apologies: D Wilmshurst

Absentees: L Watson, J Reilly

Conflict of Interest: No

Agenda item/ R no. Discussion / Resolution

1.2 Additional items

A1.2 Additional items

No Additional items were suggested for the agenda

1.4.1 Minutes of May meeting

A1.4.1 Minutes of May meeting

120801

B Powyer W Goonan *The minutes of the May meeting were accepted*

1.4.2 Minutes of June Meeting

A1.4.2 Minutes of June Meeting

120802

B Powyer W Goonan *The Minutes of the June meeting were accepted*

1.4.3 Minutes of July meeting

A1.4.3 Minutes of July meeting

120803

B Powyer A Williams *The Minutes of the July meeting were accepted*

1.4.4 Matters arising from previous minutes not already on the agenda

A1.4.4 Matters arising from previous minutes not already on the agenda

No such items were raised

2.1 Next meeting

A2.1 Next meeting

120804

Due to a significant number of apologies tendered for the September meeting an alternative date was chosen

W Goonan A Williams *The next meeting of the BRTB will be held on September 18 2012 at 1:30pm in the tennis court clubrooms at Ted Horwood Reserve.*

3.1.1 Signage - design and procurement of bollards

A3.1.1 Signage - design and procurement of bollards

| Agenda item/ R no. | Discussion / Resolution |
|--------------------|-------------------------|
|--------------------|-------------------------|

Bollards have been purchased and are being held by seller to be delivered to Mens Shed who will finish them ready for installation. The Mens Shed will be provided with specifications for bollards including Stainless steel screws for affixing the aluminium signs.

| |
|--|
| 3.1.2 Signage for Bushcare site |
|--|

A3.1.2 Signage for Bushcare site

A sign for the Blue Gum Creek bushcare site is being developed, based on the Mill Drive bushcare sign.

| |
|---------------------------|
| 3.1.3 Donation box |
|---------------------------|

A3.1.3 Donation box

The donation box has been installed and will be equipped with cash box and lock on August 28. Signage will be developed for the covered noticeboard as soon as possible.

| |
|-----------------------------------|
| 3.2.1 Educational facility |
|-----------------------------------|

A3.2.1 Educational facility

120805

A letter has been sent to Darug Tribal Aboriginal Corporation and Darug Custodian Aboriginal Corporation seeking approval for the locating of demountable buildings to become a facility that would satisfy clauses 11 and 12 of the Deed of Agreement. In order to follow up this proposal with council the following resolution was agreed.

W Goonan B Powyer

Following on from R120708, the Board write to Council indicating that in accordance with R120708 the Board wrote to DTAC and DCAC. As a result of those two groups failing to respond to our correspondence, and consistent with R120708 the Board now requests of Council the provision and relocation of the former Wright's Rd Community Centre demountable buildings in resolution of Clauses 11 and 12 of the Bidjigal Reserve Deed of Agreement.

| |
|-------------------------------------|
| 3.3.1 2013 Calendar for Sale |
|-------------------------------------|

A3.3.1 2013 Calendar for Sale

A volunteer submitted an idea for a pictorial calendar of the Reserve as a potential source of funding if sold. The members present discussed the idea and concluded that since such an enterprise is not listed in the current year's Implementation Plan, nor in the Plan of Management, funding and effort should not be committed at this time. It was acknowledged that the idea could be more appropriate in future years, and could possibly be added to the program for next year.

| |
|---|
| 3.3.2 Environmental Trust Grants |
|---|

A3.3.2 Environmental Trust Grants

The application for this grant is in initial stages only, due August 31

| |
|---|
| 3.3.3 Linkage program for biobanking |
|---|

A3.3.3 Linkage program for biobanking

| Agenda item/ R no. | Discussion / Resolution |
|--------------------|-------------------------|
|--------------------|-------------------------|

It was decided that since Crown Reserve Trusts would not be considered for this round of the linkage program, the Trust would not apply at this stage.

| |
|---|
| 3.3.4 Community Building Partnership Grant |
|---|

A3.3.4 Community Building Partnership Grant

An application will be made for this grant to fund works for the remediation of a deteriorating weir on Coachwood Creek. While not specifically mentioned in the POM, this site has been raised as a matter of progressing importance.

| |
|--|
| 3.3.5 Letter to Council for funding |
|--|

A3.3.5 Letter to Council for funding

The Council will be informed that the Trust is in discussions with DPI about funding.

| |
|----------------------------------|
| 3.4.1 Compliance and Risk |
|----------------------------------|

A3.4.1 Compliance and Risk

Standing orders were suspended so that guest Mr Brian O'Neill could discuss the insurance and risk management aspects of Crown Reserve Trust management.

| |
|--------------------------------------|
| 3.4.2 Work Safety Legislation |
|--------------------------------------|

A3.4.2 Work Safety Legislation

This topic will be addressed with Brian O'Neill in a future meeting.

| |
|------------------------------|
| 3.4.3 Trust Vacancies |
|------------------------------|

A3.4.3 Trust Vacancies

Trust member application forms have been submitted (by S Rees, DPI) to the relevant Office.

| |
|---|
| 3.4.4 Training for Board members |
|---|

A3.4.4 Training for Board members

The meeting was advised that the previous meeting proposed that training for board members be funded in 2013

| |
|--|
| 3.5 Implementation Plan Updates |
|--|

A3.5 Implementation Plan Updates

No updates were noted for the Implementation Plan

| |
|-----------------------|
| 4.1 DPI report |
|-----------------------|

A4.1 DPI report

Agenda item/ R no. Discussion / Resolution

S Rees reported progress on Trust vacancy applications

4.2 Chairman's report

A4.2 Chairman's report

S Brett reported on progress with donation box

4.3 Treasurer's Report.

A4.3 Treasurer's Report.

R120806

The Treasurer spoke on his report which will be distributed to members asap

B Powyer W Goonan

The Treasurer's Report was accepted as tabled

4.4 Correspondence Report

A4.4 Correspondence Report

The Correspondence report was distributed with the agenda. No questions were raised.

4.5 Volunteer Activity Report

A4.5 Volunteer Activity Report

No volunteer Activity Report was presented.

4.6 Bushfire Report

A4.6 Bushfire Report

The Bushfire report was distributed with the Agenda

5 Next meeting

A5 Next meeting

As decided in 2.1.

The next meeting of Bidjigal Reserve Trust Board will be held at Ted Horwood Reserve at 1:30pm on Tuesday 18th September.

Signed as a true record by

Date