



BRTB Draft Minutes June 2013 Meeting

Date: 25/06/2013

Meeting type: Ordinary

Attendees: D Wilmshurst, B Powyer, S Brett, W Goonan, A Williams, S Rees

Apologies: B Powyer

Absentees: L Watson, J Reilly

Conflict of Interest: No

Agenda item/ R no. Discussion / Resolution

1.4.1 Acceptance of Minutes of April Meeting

130601

W Goonan B Powyer *The minutes of the April meeting were accepted as distributed*

1.4.2 Acceptance of Minutes of May meeting

130602

W Goonan A Williams *The minutes of the May meeting were accepted as distributed*

2.1 Endorsement of volunteer

130603

W Goonan reported that Sandor Vass attended the community event on June 1 and completed a volunteer form that day. He made contact with another bushcare volunteer and will join with him on a bushcare site, possibly starting a new site close to Grangewood Place

W Goonan D Wilmshurst *The Board endorses Sandor Vass as a volunteer for bushcare and neighbourhood contact*

2.2 Guidelines for Trust sponsored events

130604

W Goonan tabled a report on the community engagement event on June 1 during which a walker became lost.

B Powyer W Goonan *The Board notes the incident of June 1 2013. A draft document will be prepared for future consideration. No future activities should be endorsed until that document has been tabled at a Board meeting*

2.3 Inspection of trees on boundaries of Bidjigal Reserve

130605

W Goonan reported on outstanding trees of concern to neighbours and described an approach taken by many land managers to have a tree management plan in place. Two expressions of interest (from Arbor Safe and Australian Tree Consultants) were tabled for consideration. Grants have been sought for funds that could be used for tree management in the reserve, currently it is estimated that there is insufficient funds in the Trust's accounts to cover trimming, felling and clearing of fallen trees by contractors. It was noted that neighbours should have suitable insurance cover regardless of the capacity of the Trust to remove perceived hazards.

B Powyer W Goonan *The Board noted the expressions of interest and the report of concerned neighbours. The Trust will form a policy for dealing with dangerous trees. Current actions (inspection by Council officer and action as recommended/within budget) are endorsed while the policy is being finalised.*

3.1.1 Powerful Owl project

Agenda item/ R no. Discussion / Resolution

W Goonan reported that the latest works report and volunteer training updates have not yet been received from the contractor, Dragonfly Environmental

3.1.2 Platypus Track diversion project

S Brett reported on a meeting with Council officers D Higginbotham and L Vallejo at the site. The proposed approach to diverting the track on the right bank as far as a rockshelf where stepping stones can be affixed was approved in principle. Council will research standards for boardwalks and stepping stones, and check the consent requirements for the project. The request for tender will be sent to Council for advice. An REF will be included in the contract for the design of the works.

3.1.3 Tracks and crossings project

No further progress on this project

3.1.4 Signage Bollards

No further progress on this project

3.1.5 Bushcare sign

NO further progress on this project. Actions: Wording to be sent to Chair for next sign, site to be decided for installation

3.2.1 Bidjigal Education Centre

S Brett reported on progress of this project, now awaiting decision from Council about funding and progress. S Rees reported that Stephen Fenn had had discussions with council about applying for a PRMF grant to help cover costs of installation.

3.2.2 Ranger

no further progress on this item

3.3.1 Retirement and Lifestyle Expo

The Trust has been invited to send DL brochures promoting volunteering in Bidjigal Reserve for this event to be held on July 26-28. W Goonan asked for assistance in preparation of a suitable brochure.

3.3.2 Guided Walk in September

This walk is supported in principle, and will be discussed when further information is available.

3.4 Unauthorised Activities

The Policy on Unauthorised Activities will be circulated for adoption at the next meeting

3.4.2 Insurance covers for Trustees and the Board

No Progress expected. This item will be removed from the agenda

3.4.3 Insurance for Bidjigal Reserve volunteers

It is not considered necessary for the Trust to take out additional insurance for its volunteers. It is expected that appropriate risk assessments of activities will be carried out by responsible parties, and suitable precautions taken to avoid injury.

3.4.4 Trustee Vacancies

The Chair reported that J Longton had advised the Trust that he would no longer attend Board meetings until a representative from the BCC was officially appointed. B Powyer reported that the BCC will continue, and although all members are required to reapply, it is considered that all wishing to do so will be accepted. S Rees mentioned that the makeup of the Trust Board would be reconsidered later in the year, prior to advertising for new members. Trust members may make personal submissions about this, and a report from the current Board will be made in October/November when the Annual Report is submitted.

4.1 Crown Lands Division Report

S Rees reported that the process for application for membership of a Crown Reserve Trust Board had changed and is now handled by another section of the Government. The method of claiming fox-baiting grant funds was discussed and it was decided that the Board would invoice CLD for an amount to cover the invoices from Council, then pay the invoices from Council.

4.2 Chairman's report

The Chair thanked Tony Williams, David Wilmshurst and Wendy Goonan for their contributions to the community engagement events on June 1, including the search for the missing person. The Chair also thanked the Secretary for her patience and persistence in carrying out works for the many projects and issues currently being managed by the Trust.

4.3 Treasurer's report

B Powyer spoke about his report, and the quarterly budget report also distributed.

B Powyer W Goonan ***The Treasurer's report be accepted.***

4.4 Correspondence Report

The correspondence report drew no further questions

5 Close

The next meeting of the Board will be held at the same venue on July 23 at 1:30pm

Signed as a true record by

Date