



BRTB Draft Minutes March 2013 Meeting

Date: 26/03/2013 Meeting type: Ordinary

Attendees: D Wilmshurst, B Powyer, W Goonan, S Rees, J Longton

Apologies: S Brett, J Reilly, A Williams

Absentees: L Watson

Conflict of Interest: No

Agenda item/ R no. Discussion / Resolution

1.1 Welcome/Apologies/Quorum

The meeting was opened by Mr D Wilmshurst, Deputy Chair, in the absence of the Chair. The meeting did not have a quorum, so all resolutions are to be ratified at the next meeting.

1.2 Additional items

No additional items were proposed for the agenda

1.4.1 Previous meeting minutes

130301

B Powyer W Goonan *The minutes of the February meeting were accepted as distributed.*

1.4.2 Matters arising from previous minutes not already on the agenda

No further matters were identified in the minutes

2.1 Tree management

130302

W Goonan reported several trees were causing concern to neighbours and reserve users for various reasons. Some may be dealt with in the current APZ works, the remainder would not, and should be addressed soon

W Goonan B Powyer *Subject to funds being available, the Trust will engage a contractor for a day to deal with the outstanding tree issues*

2.2 Appoint coordinator Threatened Species survey

130303

The following appointments are to progress the implementation of the Plan of Management

B Powyer W Goonan *That W Goonan be appointed Threatened Species Coordinator*

2.3 Nominate schools liaison contact

130304

W Goonan B Powyer *That B Powyer be appointed Schools Liaison Coordinator*

2.4 Review policy on encroachments and dumping

Agenda item/ R no.	Discussion / Resolution
130305	A new edition of the Policy and Procedure on Unauthorised activities was tabled and explained by W Goonan
B Powyer W Goonan	<i>That the Trust adopt in principle the Policy and Procedure on Unauthorised Activities as tabled, and that it be circulated to all Board members and DPI for comment, and ratification at the next meeting</i>
130306	
W Goonan B Powyer	<i>That B Powyer be appointed Compliance Officer as described in this Policy and Procedure</i>

2.5 Appoint coordinator for Recreational Usage survey

130307

That B Powyer be appointed Recreational Use Survey Coordinator

2.6 Endorsement of new volunteers

130308

W Goonan B Powyer ***That Zenon and Jan Michniewicz be endorsed as volunteers for bushcare and research***

2.7 New hosts needed for website

The Trust has been notified that Bluebeez will cease hosting its website and email service from May this year. The Chair is currently investigating options for managing the necessary transition to a new host. This item was deferred for further consideration by the Chair, secretary and publicity officer.

3.1.1 installation of signage bollards

No further progress has been made on this item

3.1.2 Blue Gum Creek bushcare site sign

The sign is ready for installation, a guide is needed to assist with the location.

3.2.1 Discuss options to employ ranger

130309 W Goonan described a discussion paper currently in preparation for this item. S Rees suggested an application be made to the PRMF for funding to support the employment of a ranger.

B Powyer W Goonan ***That a subcommittee be formed to advance the following matters: a) The employment of a ranger for 1 day per week; b) a PRMF grant application be prepared to fund this position; c) a full job description (role and person) be developed in a manner that allows flexible duties to be determined; d) the subcommittee to report at the next meeting for adoption.***

130310

B Powyer W Goonan ***The subcommittee to include B Powyer, W Goonan, S Brett/D Wilmshurst***

3.2.2 Determine best option to employ ranger

This item depends on the resolution of item 3.2.1, and was deferred to a later date

3.2.3 determine position re bouldering in Reserve

A review of the relevant legislation is needed. B Powyer will prepare a report on this review, along with known bouldering groups and an inspection of known bouldering sites for the next meeting.

3.3 Educational facility

W Goonan reported progress on the relocation of the demountable buildings. A report is currently being prepared by council staff for consideration at an upcoming meeting.

3.4.1 Caring for Our Country EOI

130311

W Goonan reported that an Expression of Interest had been submitted for Caring for Our Country funding, for Aboriginal trainees to be employed in the Reserve and other places. No written commitment has been given with respect to this submission.

B Powyer W Goonan

That the Trust endorse the action to be involved in the project subject to further advice and confirmation of commitment with the proponent Aboriginal Employment Strategy

3.4.2 Have your say: Local Land Service Boards

Members of the Board are encouraged to investigate the proposed Local Land Services Boards and respond individually and/or proposed a response from the Board. See <http://engage.haveyoursay.nsw.gov.au/locallandservices>

3.5.1 insurance covers for Trustees and the Board

No further progress on this matter

3.5.2 Trustee vacancies

The process for gazetting Mr Longton as representative for the BCC is progressing.

3.5.3 Training for Board members

No further progress on this item.

4.1 DPI report

Mr S Rees reported that DPI is very busy at the moment, and all outstanding items are in progress. All types of grant funding will be covered by the PRMF in future.

4.2 Chairman's report

Agenda item/ R no. Discussion / Resolution

The Chair was absent, and no report was tabled

4.3 Treasurer's Report

130312

B Powyer spoke to the Treasurer's report distributed before the meeting.

B Powyer W Goonan

That the Treasurer's Report be accepted

130313

B Powyer W Goonan

That the Treasurer transfer a sum of \$80000 from the working account to the investment account

4.4 Correspondence Report

Comments sent by Mr Lewis have been raised with the Bushfire Officer of Fire and Rescue NSW

4.5 Volunteer Activity Report

W Goonan spoke about the Volunteer activity report as distributed in the agenda

4.6 Bushfire Report

W Goonan spoke about the bushfire report as distributed with the agenda

5 Time and date of next meeting

The next meeting will be held on April 23, 1:30pm at the same venue

6 Meeting close

The meeting closed at 3:30pm

Signed as a true record by

Date