



BRTB Draft Minutes November 2012 Meeting

Date: 27/11/2012

Meeting type: Ordinary

Attendees: B Powyer, S Brett, W Goonan, J Reilly, A Williams, D Upton, J Longton

Apologies: D Wilmshurst

Absentees: L Watson

Conflict of Interest: Yes

Agenda item/ R no. Discussion / Resolution

1.2 Additional Items

The closure of Platypus track was added to the agenda for decision

1.3 Declaration of Conflict of Interest

T Williams advised that he supports the Government and community members of groups elected by State Land Council (CATO)

1.4.1 Minutes of previous meeting

121101

A Williams B Powyer *The minutes of the October meeting were accepted without change*

2.1 Powerful Owl Habitat Restoration project Stage 2

121102

The selection process for the preferred contractor for the Powerful Owl Habitat Restoration Project Stage 2 was described by D Upton (a member of the selection panel with W Goonan and P Price). The recommendation to engage Dragonfly Environmental based on their experience, qualifications and their approach to community education.

W Goonan A Williams *That Dragonfly Environmental be appointed to carry out this project.*

2.2 Implementation Plan priorities for 2013

121103

The Outstanding Indicators for 2012, with Actions allocated to Board members updated. T Williams recommended that the Aboriginal cultural heritage advisory group be the State Aboriginal Cultural heritage advisory group currently being considered by the Ministerial task Force. T Williams is in discussions with NPWS about a survey of the the reserve for Aboriginal Heritage items. W Goonan reported that the Action "Identify new areas requiring a bushcare team is in progress. S Brett will take over the Review of Recreational user codes of conduct. The Updated Implementation plan will be distributed by B Powyer.

B Powyer A Williams *The Implementation Plan for 2013 be adopted*

2.3 Closure of Platypus track at Coachwood Creek

121104

That the Trust take action to close the crossing of Coachwood Crrek on the Platypus track, with cooperation of the Hills Shire Council. S Brett and D Upton will follow this up with Council

B Powyer A Williams *That the Trust take action to close the crossing of Coachwood Crrek on the Platypus track, with cooperation of the Hills Shire Council.*

3.1 Signage items

Agenda item/ R no.	Discussion / Resolution
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The sign for Blue Gum Creek bushcare site is in progress. Bollards will be installed in coming weeks

3.2.1 Educational facility

J Reilly will remind DTAC to send letter to Trust.

3.3.1 Fridge magnets

121105

A quote was received for supply of 1000 fridge magnets (\$237)

W Goonan

B Powyer

The Trust purchase 1000 magnets at a cost of \$237

3.4.1 Work Safety legislation

The Trust has been advised it is not a PCBU under federal Work Safety legislation

3.4.2 Insurance covers for trustees and Board
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The Trust has been advised that it is covered by the TMF for Public Liability in the event the Trust is sued by a contractor's employee who are not covered by Workers Compensation. Statutory fines and penalties coverage will be investigated by D Upton for the Trust

3.4.3 Trustee Vacancies

The two outstanding applications are with the Minister

3.4.4 Training for Board members

No further information is available at this time.

4.1 DPI report

The Report from S Rees sent by email was read by the Secretary

4.2 Chairman's report

No further report was given by the Chair

4.3 Treasurer's report

B Powyer spoke to the Treasurer's report distributed earlier, and will distribute a corrected copy showing current transaction records

4.4 Correspondence Report

The Secretary detailed items of correspondence of interest to the Board

4.5 Volunteer Activity Report

S Brett described the progress of volunteers in the reserve.

4.6 Bushfire Report

As included in the agenda and business papers

5 Next meeting

The next meeting will be held on January 22 2013 at 1:30pm

Signed as a true record by

Date