



BRTB Draft Minutes November 2013 Meeting

Date: 26/11/2013

Meeting type: Ordinary

Attendees: D Wilmshurst, B Powyer, W Goonan, A Williams, S Rees, P Price

Apologies: S Brett

Absentees: L Watson

Conflict of Interest: No

Agenda item/ R no. Discussion / Resolution

1.1 Welcome

Mr D Wilmshurst, as Deputy Chair welcomed all attendees and introduced Dr Peter Bacon of Woodlots and Wetlands. Dr Bacon presented works so far on the Visitor Access Strategy.

1.4 Previous meeting minutes

131101

B Powyer P Price *That the minutes of the September meeting be accepted*

131102

W Goonan D Wilmshurst *That the minutes of the October meeting be accepted*

1A Visitor Access Strategy 2nd meeting with Board

Dr Bacon presented works so far on the Visitor Access Strategy. Discussion ensued about various points.

The Secretary will write to Sydney Water Corporation regarding the hazards identified at the aqueducts crossing Excelsior creek both below Candowie Cres and at its confluence with Darling Mills Creek

2.1 Coachwood Creek Project Appointment of contractor

131103 W Goonan presented the quotes received for the construction of the boardwalk and stepping stones at Coachwood Creek, to be funded by the Community Building Partnership grant, and completed by March 31 2014

B Powyer A Williams *That the Trust accept the quote from Australian Bushland Constructions as detailed in the quote, for construction of the boardwalk, steps and stepping stones to divert the Platypus Track to an alternative crossing of Coachwood Creek*

2.2 Endorsement of Volunteers

131104 W Goonan tabled volunteer application forms from the Gunasekera family.

B Powyer W Goonan *That Maritha, Sam and Haritha Gunasekera be endorsed as bushcare volunteers and Ayanthi Salgado be endorsed as a volunteer for hospitality, project manager, research, clerical/Administratin, neighbourhood contact and special events*

2.3 Adoption of Policy and Procedures for Trust Sponsored Activities

Agenda item/ R no. Discussion / Resolution

131105 W Goonan distributed and the Board discussed the completed Policy and procedures for Trust Sponsored Activities, with the following recommendations: The Title be amended to Trust Authorised activities; A definition be included for Authorised, being " Any activity initiated, requested or approved by the Trust at a meeting; in Section 3c, participants can also be signed out when the participant chooses to leave. The incident report form was also accepted

B Powyer P Price ***That the Trust adopt the policy and procedure as presented with the incident report form, and amendments as discussed***

131106 B Powyer P Price ***That all people working in the reserve be issued with the policy and incident report form upon authorisation of their activity.***

2.4 Items for new Board

The anticipated handover to the new Board expected to be gazetted in early January 2014 was discussed. Items such as the following should be provided to the new Board: Full record of minutes, correspondence, financial details, policies, plans, Actions outstanding for grants, status of grants, budget, implementation plans, contact details for volunteers, contractors, agencies etc

3.1 Projects Underway, funds committed

Apart from projects already discussed, all other works are at status quo

3.2.1 Bidjigal Education Centre

131107 W Goonan tabled correspondence from The Hills Shire Council regarding venues for hire and sites for new buildings at Ted Horwood and Eric Mobbs reserves.

B Powyer W Goonan ***The Secretary write to council requesting detail on the Ferguson Ave site, and design of proposed (but rejected) additions to other buildings. The Board understands that discussions are taking place between Lands and Council.***

4.1 Crown Lands Report

131108 Mr S Rees presented his report including news about changes to the weed management funding system which is to focus on early intervention and treatment of new invasions. Further discussion followed regarding the changeover to the new board, whose members are as yet unknown to the current board. Several resolutions were made to ensure a smooth transition to the new board.

B Powyer W Goonan ***That the current executive stay in office at caretaker capacity.***

131109 B Powyer P Price ***That a formal handover meeting be arranged at the request of the new board in the month of February 2014***

131110 B Powyer P Price ***That the Board authorise W Goonan to maintain continuity of the Coachwood Creek crossing project.***

131111

B Powyer W Goonan

That the Secretary write to S Fenn, Senior Manager, Crown Lands Sydney, giving clear advice on projects underway and pending completion, and requesting that the board be appointed for the 6th January 2014 or otherwise accept full responsibility for all matters listed.

This Board reserves the right to call an emergency meeting of this Board.

4.2 Chairman's report

The Acting Chair thanked members present and absent for their commitment support and effort over the life of the current Board, with particular reference to W Goonan for her dedication and unreserved energy and commitment to the Board and the Reserve. The Treasurer B Powyer was also thanked for his diligence and governance of financial matters in his time as Treasurer.

4.3 Treasurer's Report

131112

B Powyer tabled his report for November 2014

B Powyer W Goonan

That the treasurer's report be accepted.

4.4 Correspondence report

Discussion was held about correspondence regarding the crossing at the confluence of Rifle Range Creek and darling Mills Creek, for the benefit of P Price (THSC s355 BCC)

4.5 Volunteer activity report and 4.6 Bushfire Report

No reports were made at this meeting.

5 Close of meeting and next meeting

The meeting closed at 4:10pm.

The next meeting of the Board will be determined by the new board

Signed as a true record by

Date