



BRTB Draft Minutes January 2013 Meeting

Date: 22/01/2013

Meeting type: Ordinary

Attendees: D Wilmshurst, B Powyer, S Brett, W Goonan, A Williams, S Rees, J Longton

Apologies: J Reilly, D Upton

Absentees:

Conflict of Interest: No

Agenda item/ R no. Discussion / Resolution

1.1 Welcome

The meeting was opened by the Chair, Mr Steven Brett at 1:40pm

1.2 Additional items

Item 2.5 "Ranger" was added to the agenda

1.4.1 Minutes of previous meeting

130101

A Williams W Goonan

The Minutes of the November 2012 meeting were accepted as distributed

1.4.2 Business arising from the minutes not already on the agenda

Outstanding actions were mentioned, including purchase of fridge magnets

2.1 Acceptance of Grant from PRMF

130102

W Goonan D Wilmshurst

W Goonan described the purpose of the Grant offered by the PRMF

That the Trust accept the Grant as offered by the PRMF for the risk assessment and strategy for crossings in Bidjigal Reserve and construction of recommended designs

2.2.1 Publicity - Social Media

130103

B Powyer D Wilmshurst

W Goonan spoke about using Facebook to promote Activities and news of the Reserve. The meeting recommended that the Trust website remain as the central location for information about the reserve.

That the Facebook Page remain consistent with the www.Bidjigal.org.au website. The Facebook page to be managed by J Brett and W Goonan

2.2.2 Kookaburra booklet

130104

W Goonan B Powyer

W Goonan tabled a photobook submitted by a neighbour, K Long. The Board considered the potential for such items as suitable for promotion by the Trust

The Trust declines to promote this booklet as a commercial venture at this stage

2.3 Reserve Closure on days of Total Fire Ban

Agenda item/ R no.	Discussion / Resolution
130105	In response to a recent query from RFS the Board discussed whether the Reserve should be closed on days of Total Fire Ban, and whether fires should be banned from the reserve entirely.
B Powyer D Wilmshurst	<i>That the Reserve signage at entrances include the words " Reserve Closed on Days of Total Fire Ban" and that "no fire" icons be added as appropriate</i>

2.4 Proposed Guided Walk in Bidjigal Reserve

130106	J Farrer from Boronia Tours has advised her proposal to guide a bushwalk sponsored by Council through Bidjigal Reserve in March
B Powyer D Wilmshurst	<i>That J Farrer from Boronia Tours be permitted to take a guided walk funded by Council in Bidjigal Reserve</i>

2.5 "Ranger"

	S Brett spoke about the need for a Ranger as described in the Plan of Management and the possibility of hiring a part-time ranger using existing funds. Discussion ensued about various ways to fund such a position. W Goonan spoke about progress on a discussion paper to be presented at the next meeting, which would include several options for securing the services of a ranger.
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3.1.1 Bollard signs

	Follow up with Mens Shed
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3.1.2 Bushcare sign

	Design in progress
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3.1.3 Powerful Owl Project

	A report from the contractor listing works and including photographs was tabled
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3.1.4 Track Project subcommittee

	A Subcommittee will progress this project to the stage of appointing a consultant for the assessment and strategy. This Subcommittee to include W Goonan, T Williams and B Powyer. J Longton offered his assistance with track inspections
D Wilmshurst W Goonan	<i>The Subcommittee for this project will be W Goonan, T Williams and B Powyer.</i>

3.2 Projects Pending -Funds committed

	These projects are funded by specific grants. Progress reports are to be presented at each meeting
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3.2.1 Track Maintenance

	Awaiting further action.
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3.2.2 Feral Animals

Agenda item/ R no.	Discussion / Resolution
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W Goonan reported that the UFAAG group is planning to release calicivirus in coming weeks. The Board approved the release of the virus in Bidjigal Reserve if it was deemed appropriate by the Livestock Health and Pest Authority

3.2.3 Weeds

Awaiting further action

3.2.4 Streamwatch

The Streamwatch project is being developed. Streamwatch has been taken over by the Australian Museum, and contact will be made with schools soon to recruit participants.

3.3 Projects pending - funds not committed

3.3.1 Cultural Learning Centre

S Brett reported on progress of correspondence with this project

3.4 Opportunities (including Grants)

3.4.1 Coachwood Weir

Progress as noted in agenda.

3.5 Compliance and Risk

3.5.1 Insurance Cover for Trustees and the Board

No report was made

3.5.2 Trustee Vacancies

S Rees to follow up with this in the near future

3.5.3 Training for Board

S Brett will attend "Not for Profit" Training conducted by AICD

3.5.4 Reminder of Code of Conduct

S Brett reminded the Board of the Code of Conduct, especially with regard to correspondence

4 Reports

4.1 DPI Report

S Rees reported that the Lots and DPs of Bidjigal Reserve will be on the CRV system; The Rifle Range question is still in progress; the Board is recommended to follow up the request for funding for general reserve management. The decision for funding for weeds and feral animal control is expected mid February. A question was raised regarding donations - it is difficult to get Deductible Gift Recipient Status for the Trust.

4.2 Chairman's Report

The Chair, S Brett, welcomed the board to the New Year and expressed his goal of having the Cultural Learning Centre established and manned by the end of 2013

4.3 Treasurer's Report

130107 The Treasurer presented his report
B Powyer A Williams ***That the Treasurer's Report be accepted as distributed***

4.3.1 Draft Budget

130108 The Treasurer presented the draft budget.
B Powyer D Wilmshurst ***That the Draft Budget be adopted as presented***

4.4 Correspondence Report

The Correspondence report was accepted

4.5 Volunteer Report

The Chair advised that there is a need to recruit a new volunteer coordinator

4.6 Bushfire Report

W Goonan reported that APZ works were expected to commence soon

5 Time and Date of Next meeting

The next meeting will be held at the same venue on February 26 at 1:30pm

Signed as a true record by

Date